

Chloe Nguyen

Commerce student | Barista & events

Footscray VIC · 0491 570 238 · chloe.nguyen03@example.com · Available weekends and evenings

Career Objective

Final-year Bachelor of Commerce student at the University of Melbourne with two and a half years of casual hospitality work. I'm calm on a busy floor, quick to learn and happy to pick up extra shifts. Looking for a casual barista or front-of-house role over summer.

Work Experience

Function & Events Attendant

Yarra Point Events · Docklands VIC · Casual · Jul 2024 – Present

- Work weddings, gala dinners and corporate events for 80 to 600 guests
- Set up rooms, run plated and canapé service and serve drinks under RSA
- Work with the chefs and duty manager to keep each course on time

Barista

Sunday Lane Espresso · Seddon VIC · Casual · Feb 2024 – Present

- Make 200+ coffees on a busy weekend shift on a La Marzocco Linea PB and dial in the espresso each morning
- Take orders and payments on Square POS, open and close the café and do the cash-up
- Train new casuals on milk texturing and latte art

Retail Team Member

Kmart · Highpoint, Maribyrnong VIC · Casual · Nov 2022 – Jan 2024

- Worked the registers and self-serve checkouts, refilled stock and helped with Boxing Day sales

Volunteer Tutor

The Smith Family – Learning Club · Sunshine VIC · Volunteer · Mar 2023 – Nov 2023

- Helped primary school students with reading and maths homework once a week

Education

Bachelor of Commerce

The University of Melbourne · Parkville VIC · 2024 – Expected Nov 2026

- Majors: Finance and Marketing

Victorian Certificate of Education (VCE)

Footscray High School · Footscray VIC · 2023

- ATAR: 88.45

Skills

Hospitality : Espresso coffee and latte art, Table and function service, Cash handling, Food safety

Software : Microsoft Excel, Square POS, Canva

Languages

English (Native) · Vietnamese (Conversational)

Licences & Checks

Responsible Service of Alcohol (RSA) — Liquor Control Victoria, 2024

Working with Children Check — Current

Food Handling Level 1 (SITXFSA005) — 2024

Interests

parkrun, Op-shopping, Cooking with my family